Trainings für Englischlehrer

July 2015 bis Januar 2016

Register Online!
telc.net/en/teachers
Dear EFL Teachers and Trainers, dear English examiners,

We are happy to present you our new workshop programme.

You will discover didactical and methodical seminars and our complimentary training for using the newly developed English Practice Material – vhs. Please also check out the information on becoming a telc examiner and discover our free webinars.

We are happy to welcome you in our workshops, trainings and webinars! Register now: www.telc.net/en/teachers.

Carolin Stasch

PS: Please note that we also offer a training programme in German language „Weiterbildungsprogramm 2. Halbjahr 2015“.
BECOME A BETTER TEACHER! IMPROVE YOUR TEACHING SKILLS

PROFESSIONAL DEVELOPMENT TO HELP YOU GET THE MOST OUT OF TEACHING

WHO IS IT FOR?

• All teachers of English who want to systematically widen their repertoire of methods and ideas.

• Experienced English teachers who want to reflect on their teaching methods and give fresh momentum to their practice.

WHEN AND WHERE

4-5 December 2015 in Frankfurt/Main
15-16 January 2016 in Berlin

TOPICS

DAY 1:
• Informed Eclecticism: how we can use the past to move into the future
  • Examining and interrogating past approaches
  • How to use some of the remarkable techniques we have lost in our scramble for the ‘ideal method’

• Teacher Creativity and Materials Exploitation: looking at accessible ways to increase teacher creativity
  • New ways of thinking about materials and how to use them
  • Simple techniques to help teachers harness their own creativity without spending too much time on it

DAY 2:
• Teaching pronunciation: using innovative and accessible techniques to help student production
  • Effective and easily accessible processes and procedures to enhance the capacity to teach pronunciation
  • Use of phonemic symbols, attention to stress, intonation and delivery speed

• Error Correction: what works and what probably doesn’t
  • A variety of techniques which are designed to engage students in collaborative processes
  • How students can learn to apply self-correction and become better ‘noticers’

OVERVIEW

This workshop series, given over 2 days, is designed for practising English language teachers. Each workshop aims to offer Continuing Professional Development information which comprises a minimum of introductory theory followed by a practical, participatory session.

Your trainer will help you discover interactive methodology and didactics which you can use to systematically develop your learners’ English.

This workshop will be registered as “Bildungsurlaub” in Berlin.

WORKSHOP NUMBER
3219

TIME
Day 1: 10:00 a.m. to 5:00 p.m.
Day 2: 9:00 a.m. to 4:00 p.m.

FEES
265,− € including workshop material, drinks, snacks and VAT.

TRAINER

Steve Hirschhorn, Budapest/Wiesbaden, began teaching in 1980 and since then has taught, trained teachers, lectured and led workshops all over the world. He has written on many language-teaching related topics. He is currently Principal of the Center of Applied Learning in Wiesbaden.
Free mock examinations can be downloaded at www.telc-english.net.

*as of September 2015
GETTING IT RIGHT: LOOKING BEHIND THE SCENES IN LANGUAGE ASSESSMENT

WHO IS IT FOR?
• All teachers of English interested in improving their assessment skills and wishing to gain a solid understanding of standardised testing.

WHEN AND WHERE
- 2 October 2015 in Frankfurt/Main
- 4 December 2015 in Cologne
- 29 January 2016 in Munich

OVERVIEW
Language assessment is a constant challenge for English teachers. This workshop explores methods of quality control and aims to encourage teachers and coordinators to work on calibration, standardization, quality and fairness regularly. Starting from the background of large-scale examinations, viable ways for small-scale assessment within a language program will be examined and practical examples provided. This workshop will give you an overview of important steps in the test development process.

TOPICS
• CEFR can do statements
• Forms and functions of language tests
• Quality criteria
• Test specifications
• Test development and item construction
• Creating and designing test tasks

WORKSHOP NUMBER
3221

TIME
10:00 a.m. to 3:00 p.m.

FEES
79,– € including workshop material, drinks, snacks and VAT.

TRAINER
Sean McDonald is project manager for telc – language tests. He comes from California and has degrees from the University of California and University of Washington. He has taught and trained in various contexts, business, adult and higher education including the German Air Force Academy.
GET MOVING! LEARNING THROUGH MOVEMENT

WHO IS IT FOR?

• All teachers of English looking for interactive and learner-directed methods to incorporate movement in their language class.

WHEN AND WHERE

• 12 September 2015 in Hamburg
• 16 January 2016 in Frankfurt/Main

OVERVIEW

Movement is an important element in learning a language for a large number of our participants. 37% of our students are so-called kinaesthetic learners – that means they prefer ‘learning by doing’ activities.

This ‘hands on’ workshop will focus on how we can incorporate movement in our language classes. We will try out a number of ‘moving’ activities that can be used at all levels from beginners to advanced learners. Get your students up and moving while increasing their language skills and keep them engaged and interested.

TOPICS

• How to incorporate movement in your language classes

• Input
  • How can we improve our thinking skills?
  • How does movement help our participants learn better?
  • How do we learn best?

• Examples for “Moving” activities
  • icebreakers
  • room as a map
  • speed dating
  • miming
  • drawing
  • using your body to learn vocabulary
  • using songs
  • fluency activities
  • grammar activities

TRAINER

Myriam Fischer Callus, Aschaffenburg, is an active teacher trainer and is the project manager of the EUROLTA (European Certificate for language teaching to adults) scheme in Bavaria. She is a member of the German work group that developed and implemented the language portfolio for adults.

WORKSHOP NUMBER

3216

TIME

10:00 a.m. to 5:00 p.m.

FEES

109.– € including workshop material, drinks, snacks and VAT.
TELC WEBINARS ARE:

- **Interactive**: with chat and surveys
- **Live**: with fixed times for start and end
- **Personal**: you will both see and hear our trainer
- **International**: accessible for every interested teacher and learner

REGISTER FOR THESE WEBINARS:

- 23 June 2015, 5 p.m. to 6 p.m.  
  An introduction to royal etiquette (Lady Rebecca Gildea)
- 23 September 2015, 11 a.m. to 12 p.m.  
  Non-native English teachers: challenges we face and how they can be overcome (Anastasia Malikova)
- 22 October 2015, 11 a.m. to 12 p.m.  
  Training listening skills with English Practice Material online (Alexandra Haas)
- 25 November 2015, 5 p.m. to 6 p.m.  
  Training vocabulary with English Practice Material online (Alexandra Haas)
- 12 January 2016, 4 p.m. to 5 p.m.  
  Tips for exam preparation telc English Dual-level (Sean McDonald)

TAKING PART IN A TELC WEBINAR:

Please register online:  
[www.telc.net/en/teachers](http://www.telc.net/en/teachers)

You will receive a confirmation by email immediately.  
Before the webinar takes place, you need to download the webinar software, which usually works automatically.  
However, we recommend logging in a few minutes before the webinar starts.

WEBINAR EQUIPMENT:

You only need a computer or tablet with speakers or a head-phone and a good internet connection.  
A microphone or webcam is not required – you can comment via chat.

OUR WEB TRAINERS:

**Lady Rebecca Gildea** (BA, MA in Victorian studies, CELTA) has taught etiquette for the past 3 years to a wide variety of EFL students, Diplomats and Debutants. She has connections with Buckingham Palace through a royal correspondent and continues to research and study cross cultural approaches to global etiquette in the 21st Century.

**Alexandra Haas** is Head of Department at the Volkshochschule Rhein-Sieg. As a teacher trainer, she has written various training modules for teachers in adult education. She has been working as an examiner trainer for the telc gGmbH for the last 10 years.

**Anastasia Malikova** started her English teaching career in Turkey where she taught English across levels in a business context. After returning to her home country Russia she took on a teaching position at a private university before coming to Germany to study for an M.A. degree in Linguistics.

**Sean McDonald** is project manager for telc – language tests. He comes from California and has degrees from the University of California and University of Washington. He has taught and trained in various contexts, business, adult and higher education including the German Air Force Academy.
BEING A TELC EXAMINER

As an experienced English teacher, we invite you to our examiner and rater trainings.

EXAMINERS FOR THE ORAL EXAMS

Examiners evaluate the oral performance of the candidates. We organise these English training courses:

- English A1-A2 (in Germany part of the training “Languages except German A1-A2”)
- English B1-B2
- English C1-C2
- English Dual-Level

Using videos of actual exams, participants discuss candidates’ performances and rate them according to the telc criteria. The examiners’ behaviour is also analysed. The training course ends with a final test. Successful participants receive an examiner licence, which is valid for three years. Please register online: community.telc.net/en.

ONLINE TRAININGS

After obtaining a licence in an on-site qualification training, examiners can acquire additional licences and refresh existing licences online.

Each online training consists of two parts:

- a free training module that can be accessed at any time by all examiners and any registered trainer
- a licensing module that includes the required test for a fee

Please take a look at our campus: campus.telc.net/?lang=en

In our campus, you will also find learning activities to supplement our paper-based English Practice Material – vhs.

RATERS FOR THE WRITING TASK

In a second step, examiners may also obtain a rater licence. In the corresponding training, you learn how to correctly apply the telc marking criteria for candidates’ writing performances. The training course ends with a final test. Successful participants receive a rater licence, which is also valid for three years.

OUR TIP: TELC COMMUNITY

Use the telc Community to get in touch with telc examination centres or to check your registrations and telc licenses! All you need is your telc code number and your telc password: community.telc.net

Your benefits:

- Keep track of your licenses.
- Save a current overview over your licenses as a pdf or print the overview.
- Publish your contact details and licenses in the telc Community and you will be able to generate more examination jobs.
- Find an overview of your bookings and cancel your trainings at “My registrations”.

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EXPRESS YOURSELF!
EMOTIONS FOR INDEPENDENT USERS OF ENGLISH

WHO IS IT FOR?

- English teachers who are looking for new material to motivate their students.

WHEN AND WHERE

- 25 September 2015 in Mainz
- 9 October 2015 in Frankfurt/Main
- 4 December 2015 in Bonn

OVERVIEW

Are emotions the key to helping students learn a new language effectively? Emotions colour our lives, intensify our memories and are a powerful motivator. Research has shown that emotion is a driving force in stimulating learning.

This workshop will look at some new teaching material based on the emotions we all know from everyday life. The target group is adult learners who are at CEFR competence levels A2, B1 and B2. We will try out some of the material, take a brief look at the teachers’ resources and the online module and discuss how we can enhance our students’ language skills.

TOPICS

- English Practice Material for your classroom
  - Getting to know the structure of the practice material
  - Choosing the right unit for your specific needs
  - Planning a course with English Practice Material
  - Making students aware of their language targets for different areas

- Emotions – part of our daily lives
  - Activating emotions to help students remember language
  - Encouraging students to talk about their experience
  - Preparing students to deal with all kinds of situations

- Speaking – expressing our emotions
  - Using the activities to get your students to speak
  - Alternating individual, pair and small group work
  - Increasing students’ confidence through practice.

ENGLISH PRACTICE MATERIAL – ONLINE

To supplement our paper-based English Practice Material – vhs we offer free Online Learning Activities. User-friendly and visually appealing, more than 1,000 interactive and engaging learning activities help you prepare for telc English examinations. The learning activities are accessible on PC and mobile devices. Find out more: www.teic.net/campus

TRAINERS

Suzanne Vetter-M’Caw lives near Frankfurt. She is a freelance English trainer and consultant and specialises in Business English. She has been working as a telc test author since 2008 and is involved in many telc test development projects.

Alexandra Haas, Siegburg, is Head of Department at the Volkshochschule Rhein-Sieg. As a teacher trainer, she has written various training modules for teachers in adult education. She has been working as an examiner trainer for telc gGmbH for the last 10 years.

WORKSHOP NUMBER

3212

TIME

11:00 a.m. to 1:00 p.m. in Frankfurt/Main and Bonn
1:30 p.m. to 4:30 p.m. in Mainz

FEES

Free including telc English Practice Material. We invite you to snacks and drinks!
WHO IS IT FOR?
- Members of language departments in Volkshochschulen in Germany.
- Experienced and less experienced English teachers who are looking for new material to motivate their students and help them improve their language skills by personally relating to the topics covered.

WHEN AND WHERE
- Please get in touch with us: training@telc.net. We are happy to coordinate a workshop date with you! Please note that the minimum number of participants is 10.
- This workshop is available until December 2015.

OVERVIEW
We will present methods and activities for use in your language courses from level A2 to B2.
We will demonstrate how flexibly the units can be incorporated as additional material or how they can form the basis of a course. Additionally, the trainer will point out exercises that can be used as additional exam preparation.

TOPICS
Choose your workshop focus from these possible topics:
- **Variety – using the units flexibly**
  - Getting to know the structure of the practice material
  - Choosing the right unit for your specific needs
  - Planning a course

- **Emotions – part of our daily lives**
  - Activating emotions to help remember language
  - Encouraging students to talk about their experiences
  - Preparing students to deal with all kinds of situations

- **CEFR**
  - Making students aware of their language targets
  - Encouraging students to monitor their progress
  - Defining the difference between the levels

- **Speaking – the key to communication**
  - Using the activities to get your students to speak
  - Alternating individual/pair/small group work
  - Incorporating speaking into the other skills

- **Fun Activities – encouraging communication**
  - Profiting from the online resources
  - Using team games to motivate students
  - Getting students to teach each other whilst having fun

- **Exam prep – activities based on communication**
  - Helping your students feel at ease in the oral exam
  - Increasing students’ vocabulary
  - Making students aware of the appropriate language

TRAINER
- **Sean McDonald** is project manager for telc – language tests. He comes from California and has degrees from the University of California and University of Washington.

- **Alexandra Haas**, Siegburg, is Head of Department at the Volkshochschule Rhein-Sieg. As a teacher trainer, she has written various training modules for teachers in adult education. She has been working as an examiner trainer for telc gGmbH for the last 10 years.

- **Myriam Fischer Callus**, Aschaffenburg, is an active teacher trainer and is the project manager of the EUROLTA scheme in Bavaria. She is a member of the German work group that developed and implemented the language portfolio for adults.

WORKSHOP NUMBER
3207

TIME
Time and date will be coordinated with you.

FEES
Free of charge
Online Learning Activities:
telc English Practice Material – vhs B1·B2

Making you happy: Our service
✓ New free online lessons to supplement our paper-based English Practice Material – vhs
✓ More than 1,000 interactive and engaging learning activities
✓ Listening, reading, vocabulary and grammar topics
✓ Learner-centered activities provide useful tips and feedback
✓ Ideal preparation for telc English examinations

Feeling good: Reach your goal with success
✓ Short, intuitive self-study lessons
✓ Ideal for all learners and learner preferences
✓ Communicative activities
✓ Grammar topics are explained through visuals
✓ The variety of fun tasks and interactions keep learners motivated

Proudly presenting: What differentiates telc English Practice Material – vhs online
✓ Unique: all language elements are based on the topic of Emotions
✓ Innovative and visually appealing
✓ Complimentary learning activities to the print materials
✓ Flexible design allows learners to focus on their exact needs
✓ User-friendly: no special software needed
✓ Accessible on PC and mobile devices

Are you curious? Coming soon:
✓ Free online English Practice Material – vhs A2·B1
  Autumn semester 2015/16
✓ Fee-based telc English training services – 2016

If you have any questions, please contact:
Nádia Lustosa Horn
support-campus@telc.net, +49 (0) 69 95 62 46-94
English Practice Material – vhs!
Four books! Four skills! For you!

- Examination Preparation for CEFR levels A2, B1 and B2
- Modules “Reading”, “Listening”, “Writing” and “Speaking” available
- Developed in close cooperation with VHS experts
- Additional interactive exercises

More information at www.telc.net/practice.
Or contact us directly at: info@telc.net · Tel: +49 69 956246-10 · www.telc-english.net