

Test Preparation

Speaking Part 3

Level: A2–B1

Aims: To become familiar with Speaking part 3, look at tips for completing the task successfully, practice the task

Timing: 45 minutes with ideas for extension

PPT slide		Interaction	Timing in mins.
12	<p>Introduce Speaking Part 3</p> <p>Part 3A is a mediation task. The English examiner needs help to understand a German message. Students will hear a recording of a voicemail from a business context in German. Whilst listening they can take notes. Afterwards they will pass on the message in English. In part 3B, the examiner will ask the candidate to talk about his/her experience with a topic related to the voicemail.</p>	Whole class	5
13	<p>CEFR and Mediation</p> <p>The Common European Framework of Reference (CEFR) has descriptors for Mediation. This task focuses on transferring information from one language to another. The task and the marking criteria are based on the CEFR for Relying Specific Information. Get students to read the descriptors. Point out that for B1 more details are expected.</p>		
14 Work sheet	<p>First Voicemail</p> <p>Play the audio for the first voicemail and ask students to take notes. They need to note down the main point and as many details as they can. They can then compare their notes with a partner before comparing in class.</p> <p>Main message: The team meeting tomorrow will be earlier, at 9 o'clock (and not at 10:30 as usual).</p> <p>Extra details (examiner will ask additional questions if candidate does not mention these details): Reason for change: the boss has to visit a customer. If you come earlier, you can go home earlier, at four.</p> <p>Extra tip:</p> <ul style="list-style-type: none"> ▪ The more details the candidate can give, the better. 	Individual / Pairs / Whole class	10

<p>15 Work sheet</p>	<p>3B Describing experiences</p> <p>In part 3B, the examiner has a dialogue with the candidate on a topic linked to the voicemail - here punctuality. The examiner is given some questions to encourage the candidate to talk about his/her experiences. Have the class talk about punctuality generally, looking at the two sample questions. Then have students work in pairs to write notes next to each question on their worksheets. Finally, have students work with another partner and go through the questions again.</p> <p>Extra tips:</p> <ul style="list-style-type: none"> ▪ The more details and examples the candidate can give, the better. ▪ The candidate can also talk about the experiences of friends or family members if they find that easier. 	<p>Whole class / Pairs 10</p>
<p>16 Work sheet</p>	<p>Second Voicemail</p> <p>Play the audio for the second voicemail and ask students to take notes. They need to note down the main point and as many details as they can. They can then compare their notes with a partner before comparing in class.</p> <p>Main message: Please contact your colleague about your holiday plans.</p> <p>Extra details (examiner will ask additional questions if candidate does not mention these details): Boss needs the info for the next 3 months today. Colleague wants to go to Spain for a week You're not allowed to be away at the same time</p>	<p>Individual / Pairs / Whole class 10</p>
<p>17 Work sheet</p>	<p>Describing experiences</p> <p>The topic here is Plans for the Future. Have the class talk about planning generally, looking at the two sample questions. Then have students work in pairs to write notes next to each question on their worksheets. Finally, have students work with another partner and go through the questions again.</p>	<p>Whole class / Pairs 10</p>
	<p>Extra Task</p> <ul style="list-style-type: none"> ▪ Have students work in groups of three. Each student writes down a short message in German. ▪ Student A reads the German message quietly to student B. Student B tells student C the message in English. Student C repeats the message in his/her own words in English. Student A says if the message is correct. ▪ This is repeated 3 times, students changing roles so that each student reads their message. 	<p>Groups of 3</p>

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Speaking Part 3

Your notes for Voicemail 1

Punctuality

Questions	Your notes
When do you have to be punctual in your life? Why?	
What happens if you are late for school?	
Are you sometimes late? Why?	
Why is it important to be punctual? 1. at school 2. at work	
How do you feel if your friends are late?	
How do you make sure that you are punctual?	

Your notes for Voicemail 2

Plans for the future

Questions	Your notes
When do you have to plan things?	
What was the last (big) thing you planned?	
Who normally plans your holiday?	
Why is it necessary to plan things?	
How do you plan things?	
What are your plans for the future? (studying, getting a job, etc.)	